

School Building Subcommittee Meeting
Town Hall, Room 104
Minutes of Monday, July 6, 2015

Call to Order: Wayne Klocko, called the meeting to order at 7:06 p.m.

Meeting Attendees:

PBC Members

Wayne Klocko (Chairman), Craig Schultze, Jon Wine, Kim Borst (Secretary)

School Committee Member

Denise Gibbons

Millis Public Schools Representative

Dave Byrne

Clyde Brown Feasibility Study Project

Wayne Klocko opened the meeting by thanking the committee for their hard work in sorting through and choosing an OPM candidate in his absence.

The Committee reviewed Compass' proposed contract (Handout A) to determine what is part of the scope and what is not.

The main contract is dictated by the MSBA with the exception of the attachments so the committee spent the majority of time reviewing the attachments. Questions resulting from the review of attachments were regarding estimating numbers not being included, salary rate change and project schedule, more specifically how will it affect price if the date of the town meeting shifts from November to May.

The Committee discussed the town meeting time frame in depth. The contract currently ends in November of 2016. It was projected this way in order to be ready for the town meeting which is slated for the first week of November. There was some discussion about whether it should be presented at the town meeting in May 2017 rather than November. Chris Smith feels that the proposed completion date of the feasibility study which is currently September 2016 is too close to the November town meeting deadline. Although the proposal states that voters would be educated along the way through social media outreach and meetings, Smith thinks that people really won't get interested in it until it gets put on the warrant. The Committee will go back to Compass and ask how that change would affect the contract. Consensus was to discuss with selectman, offering both options and let them decide.

Jon Wine made a motion to recommend to the selectman that they enter into a contract with Compass Project Management according to their proposal for OPM Services for the feasibility phase of the Clyde Brown Project for the amount of \$198,832.00 and up to two cost estimates of up to \$5,000.00 a piece. Craig Schultze seconded the motion and it passed unanimously.

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The town's original contact at the MSBA is no longer there. Julia Seibolt will be Millis' contact person moving forward.

Meeting Minutes

The meeting minutes from 5/13/15 were presented and reviewed.

Jon Wine made a motion to accept the minutes of 5/13/15 as amended. Craig Schultze seconded and the motion passed unanimously.

The meeting minutes from 6/23/15 were presented and reviewed.

Craig Schultze made a motion to accept the minutes of 6/23/15 as written. Jon Wine seconded and Wayne Klocko abstained, the motion passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:23 p.m. The motion was seconded by Jon Wine and passed unanimously.

Submitted by:

Kim Borst
Secretary, Permanent Building Committee